

**U.S. EMBASSY OTTAWA  
PRE-SOLICITATION PUBLIC NOTICE**

**Date:** July 12, 2023

**Action Type:** (P) Pre-Solicitation

**Solicitation Number:** 19CA5223Q0010

**Proposed Contract Number:** 19CA5223C0019

**Classification Code:** S208- HOUSEKEEPING- LANDSCAPING/GROUNDSKEEPING

**NAICS Code:** 561730 - Landscaping Services

**Subject:** U.S. Embassy Landscaping Edge

**Response Date:** To be provided in the upcoming solicitation (RFQ).

**Contracting Office Address:** 343 Coventry Rd, Box 101, Ottawa, ON, K1K 3X6  
Attn. GSO / Contracting Officer

**Primary Point of Contact:** Mustapha Abouabdellah  
Contracting Specialist  
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**Alternate Point of Contact:** Jennifer Marsh  
Contracting Officer  
Phone: 613-688-5250  
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**Synopsis of Requirements:**

The U.S. Embassy located at 490 Sussex Drive in Ottawa requires the supply and installation of approximately 600 linear feet of new precast concrete curb (8"x 3 1/8"x 39").

**Period of Performance:**

The work is expected to be performed during Fall of 2023 – Spring of 2024. All responsible sources may submit a quotation, which will be considered.

Please note this solicitation is not ready to be issued as of this date. When the solicitation is available, the Embassy of the United States in Ottawa will publicize and launch the solicitation in the following public sources:

- MERX website : <https://www.merx.com/>
- U.S. Embassy Ottawa website:  
<https://ca.usembassy.gov/embassy-consulates/ottawa/procurement/>

The Government may award the contract based on the initial offer without discussion. The resultant contract will be a firm fixed price type contract.

The Government is planning a pre-quotation conference and the date for this conference will be in the solicitation.

All contractors must be registered in the SAM (System for Award Management) Database <https://www.sam.gov> prior to submitting an offer pursuant to FAR provision 52.204-7. Therefore, prospective offerors are encouraged to register prior to the submittal of quotations/proposals.

**Electronic Submission/Responses:**

This opportunity allows for electronic responses. Please submit your offer by email to [ContractsOttawa@state.gov](mailto:ContractsOttawa@state.gov) prior to the response date and time, which will be included in the upcoming solicitation. Please ensure your email with your offer does not exceed **30 Mb** in size, if it does then you might have to send more than one email. **Responses submitted to any alternative recipients will not be considered. Only one response will be accepted.**

**Place of Contract Performance:** Ottawa, Ontario, Canada